

# **WSRA Review**

## **Press Release**

The WSRA Review Panel met for the second time on Tuesday 30 June 2015. The Review Panel is made up of Robin Coombes as Chairman, Brian Fraser representing the Reform Group, Simon Stretton representing the WSRA, Andrew Forster representing WSR Plc, Martyn Snell representing the volunteers and Ryan Pope representing young volunteers. To ensure that the Panel is fully representational it is seeking female and / or younger representatives so ensure its future orientation.

The Panel has issued invitations for written submissions on the WSRA its role and future purpose. Any interested party can make these.

The Review Panel has also agreed on the methodology on which the WSRA shall be reviewed. The assessment of capability methodology is based on one developed by the UK Government Cabinet Office and was the model used to review the ORR (Office of Rail Regulation now Office of Road and Rail) in 2012. The reason for using this is that it is a well established, tried and tested process and unlikely to be challenged that it is not independent and comprehensive.

The Review Panel will now be establishing key lines of inquiry which it will be developed once the written submissions have been received.

Ryan Pope the Review Panel member for young volunteers said; “he was delighted to be a member of the Panel and that it was a great opportunity to gain an insight into how all the various aspects of the railway relate to each other and looking forward to it making an important contribution to the railway’s future success.”

Written submissions are to be emailed to:

**wsrareview@gmail.com**

To be returned no later than **Monday 27th July 2015**. After this there will naturally be a period for evaluating the responses, then during August invitations will be sent out asking those whom the Review Panel wish to interview and present evidence to attend.

### Guidelines

To successfully make a submission online documents need to...

- Be less than 25 MB in size
- Be in Word Format (doc, docx, rtf, txt ooxml or odt but not PDF)
- Contain as few logos or embedded pictures as possible
- Contain no macros
- Comprise a single document. If there are any annexes or appendices, these should be included in the same document.

It will also assist the Review Panel if those submitting adhere to the following guidelines. Each submission should...

- State clearly who the submission is from, that is, whether from yourself in a personal capacity or sent on behalf of an organisation, for example the submission could be headed
- "Written submission by....."
- Be concise - we recommend no more than 3,000 words in length
- Begin with an executive summary in bullet point form of the main points made in the submission
- Include a brief introduction about yourself/your organisation and your reason for submitting evidence
- Have numbered paragraphs
- Include any factual information that you have to offer from which the Review Panel might be able to draw conclusions, or which could be put to other witnesses for their reactions or observations

- Include any recommendations for action or reports by the others which you would like the Review Panel to consider.

Those making a submission to a Review Panel inquiry should note the following...

- The Review Panel is likely to publish much of the written submissions they receive on the internet (where it will be accessible to search engines).
- If you do not wish your submission to be published, you must clearly say so and explain your reasons for not wishing its disclosure. The Review Panel will take this into account in deciding whether to publish. If you wish to include private or confidential information in your submission to the Review Panel, please contact the Chairman of the Review Panel to discuss this.
- The Review Panel is not obliged to accept your submission, nor to publish any or all of the submission even if it has been accepted. This may occur where a submission is very long or contains material which it considers inappropriate
- Material already published elsewhere should not form the basis of a submission, but may be referred to within a submission, in which case it should be clearly referenced, preferably with a hyperlink.

It is hoped that by making the ground rules clear at the outset, submissions in usable and understandable form will be submitted. We would like to encourage members to express their views on the policy issues facing the charity in the years ahead and to contribute positively to the review procedure.

Robin Coombes

Chairman WSRA Review Panel

30 June 2015