

WEST SOMERSET RAILWAY PLC
JOB DESCRIPTION

Job Title: Signalling Inspector

Responsible to: Head of Operating

Job Purpose: This is a full time role. To ensure that an effective staff of signalmen is available for WSR operations.

Main Responsibilities:

To ensure that a suitably trained and examined staff of signalmen are available to operate WSR signalboxes.

Duties:

1. To recruit and select suitable staff for training.
2. To ensure that signalmen are properly trained and certified competent to perform their duties.
3. To ensure sufficient numbers of qualified signalmen are rostered as required to run the railway.
4. To ensure competence is maintained by (for example) regular signalbox visits and by carrying out rule and regulations examinations.
5. To investigate departures from Rules and Regulations and/or good practice and take appropriate steps to learn from incidents and make recommendations for improvements / remedial action.
6. To manage their staff, maintaining suitable records of duties worked, training and competence.
7. To participate in on-call arrangements (up to one week in 4 or one day in 4) as may be required.
8. To ensure that up to date working procedures for signalmen, including the relevant parts of the WSR Rulebook, are maintained and available to all staff.
9. To provide emergency cover in one or more Operations Grade

Scale and Impact:

No financial responsibilities. Line manager for all WSR signalmen and deputy signalling inspectors and trainers. Approx 50-60 personnel.

Discretion to Act:

The post holder is responsible for all day-to-day activities in signalling operations.

Relationships:

Daily contact with signalmen. Frequent contact with the Head of Operating.

PERSON SPECIFICATION

[ideal skills/training/background if seeking to recruit to post]

Education:

A good level of secondary education

Experience:

1. Comprehensive and practical experience of signalling operations, particularly in a heritage environment.
2. Experience of training and examination
3. Team working

Skills:

1. Able to lead, inspire and innovate.
2. Knowledge of and experience in railway operations, particularly related to signalmen
3. Able to devise and implement training regimes.
4. IT literate

Personal Attributes:

Jobholder to demonstrate passion and enthusiasm for railway signalling, with a good knowledge of the rules and regulations and interested in developing them. Need to be a good manager of people and keen to work in a team to achieve the best outcomes for the railway.

IC/SM/HR February 2017